

科目区分・分類	一般・講義	対象学科名・学年	電子情報5年	科目コード	57011573
科目名	英語コミュニケーション・スキルC English Communication Skill C				
担当教員	Gregory Charles Birch				
単位数(時間数)	必選 通年 2単位 (60時間)	学習・教育目標との対応	(A-1)(F-2)		
授業の目的と概要	The focus of this course is Business English. The first goal of this class is to learn the language used in business (Goal A-1). The second goal is to learn the presentation skills that will allow students to express themselves clearly and logically in front of other people. The focus of the presentation will be an engineering company the student wants to work at. (Goal F-2).				
先修科目	英語				
後修科目					
備考	An email account to submit assignments. An interest and willingness to communicate.				
	授業項目	時間	内容		
1	Meeting People	3	Starting, continuing, and finishing conversations.		
2	Telephoning	3	Making a call. Leaving a message. Taking a message.		
3	Schedules and Appointm	3	Talking about schedules. Making an Appointment.		
4	Company Performance	5	Describing a company you would like to work at.		
5	Products and Services	5	Describing this company's products and services.		
6	Talking about decisions.	5	Describing this company's history.		
7	Presentations	6	Make a presentation about a company you would like to work at.		
8	前期期末試験		Listening & Written (Textbook units 1-6)		
9	Complaints and Problems	3	Making a complaint. Dealing with a complaint. Apologizing.		
10	Checking Progress	3	Monitoring progress. Getting an update.		
11	Future Prospects	4	Talking about the future. Predicting.		
12	Presentations	4	Presentation: Your company's progress.		
13	Regulations and Advice	4	Explaining regulations.		
14	Jobs / Presentations	4	Job Interview		
15	Meetings and Discussions	4	Holding a meeting. Discussing ideas.		
16	Making a Speech	4	Making a short speech. Proposing a Toast.		
17	学年末試験		Listening & Written (Textbook units 7-12)		
学習・教育目標を達成するために身に付けるべき内容	The focus of this course is Business English. Through communicative activities, students will become familiar with some of the topics, vocabulary, and grammar commonly used in business and found on the TOEIC Test (Goal A-1). Each student will also be expected to make a short presentation about an engineering company he/she would like to work at and its products / services (Goal F-2). この授業の中心はビジネス英語です。実際のコミュニケーションを通して、ビジネスの場面やTOEICテストによく出る内容や語彙、文法に慣れることをねらいとしています。学生が働きたい会社関連のトピックについての発表も行います。				
成績評価	Your grade will be based on how well you complete the homework, class participation and a final exam. 出席状況・宿題(20%), 発表・前期試験・学年末試験(80%)で評価する。学習・教育目標(A-1)は, 中間試験・期末試験で評価し, (F-2)は, 発表で評価する。各学習・教育目標は, 60%以上の達成で合格とする。				
教材	Business Venture 2 3rd Edition. R. Barnard & J. Cady. OUP.				
オフィスアワー	質問等がある場合は, 木曜日の授業前後に尋ねてください。 メールはgbirch@seisen-jc.ac.jpです。				